



បី.អេស.ស៊ី (ខេមបូឌា) ប៊ែន ម.ក
B.I.C (CAMBODIA) BANK PLC.

ទ្រឹះស្ថានឯកជន

B.I.C (Cambodia) Bank PLC. is currently looking for candidates to fill in the job vacancy. The Bank has commenced business on 1st August 2018. B.I.C (Cambodia) Bank PLC. is a sister bank of BIC Bank Lao (formal known as International Commercial Bank Lao) which has been in operations since 2008 in Lao PDR.

Clearing Staff

Report to Operations Officer

- Main Duties and Responsibilities

- Handle all clearing process with NBC for both Cheque and other local settlement.
- Prepared and key in cheque information to NBC every morning for settlement.
- Bring the cheque to NBC Clearing house.
- Assist to operation Officer for any document in and out.
- Represent the bank for any meeting related to Clearing update.
- Control the settlement account make sure get enough balance for daily transactions.

- Requirement:

- Male staff is encourage to apply.
- Bachelor Degree in Banking and Finance, Accountant, Business Administration or related fields.
- Fresh graduate or one-year experience is encouraged to apply.
- Good command of English both writing and speaking.
- Chinese speaker candidate will be plus.
- Good computer skills: MS Office, Internet and Email

Interested candidates is welcomed to send your last updated resume, a copy of Cambodian ID card and a recent passport size photograph to the following:

B.I.C (Cambodia) Bank Plc.

#462, St 93, Sangkat Tonle Bassak, Khan Chomkarmon Phnom Penh, Cambodia

Or email us at: info@bicbank.com.kh

Tel: 023 901 338